



# HERTFORDSHIRE AMATEUR SWIMMING ASSOCIATION

(County Association of the ASA East Region)

President: Charles Dainton

**Please pass on this information promptly  
to the person in your club who deals with  
masters swimming entries.**

Dear Colleague,

May 2012

## **2012 MASTERS COMPETITION** (Under ASA Laws and Technical Rules)

This year's Masters Competitions will be held at The Venue Borehamwood on Saturday, 23<sup>rd</sup> June 2012. Doors open at 6.00pm with the Women's warm-up starting at 6.30pm until 6.50pm, followed by the Men's warm-up at 6.50pm until 7.10pm. The gala will begin promptly at 7.15pm

### **Age Groups**

The Age Groups for both Men and Women will be as follows:

<b>Group "S"</b> - 18 to 24 years (born 1988-94)	<b>Group "A"</b> - 25 to 29 years (born 1983-87)
<b>Group "B"</b> - 30 to 34 years (born 1978-82)	<b>Group "C"</b> - 35 to 39 years (born 1973-77)
<b>Group "D"</b> - 40 to 44 years (born 1968-72)	<b>Group "E"</b> - 45 to 49 years (born 1963-67)
<b>Group "F"</b> - 50 to 54 years (born 1958-62)	<b>Group "G"</b> - 55 to 59 years (born 1953-57)
<b>Group "H"</b> - 60 to 64 years (born 1948-52)	<b>Group "J"</b> - 65 to 69 years (born 1943-47)
<b>Group "K"</b> - 70 to 74 years (born 1938-42)	<b>Group "L"</b> - 75 to 79 years (born 1933-37)
<b>Group "M"</b> - 80 to 84 years (born 1928-32)	<b>Group "N"</b> - 85 to 89 years (born 1923-27)
<b>Group "P"</b> - 90 to 94 years (born 1918-22)	<b>Group "Q"</b> - 95 to 99 years (born 1913-17)

For all Groups, other than Group "S", ages shall be as at 31st December in the year of the competition.

All swimmers in Group "S" shall be between 18 years on the first day of the competition and 24 years of age as at 31st December in the year of the competition. Please be sure that swimmers are aware and comply with the age requirements of Group "S".

### **Individual Events**

The programme order for individual events (all swum as Women then Men) will be:

- Events 1 & 2 100m Individual Medley
- Events 3 & 4 50m Backstroke
- Events 5 & 6 50m Breaststroke
- Events 7 & 8 50m Butterfly
- Events 9 & 10 50m Freestyle

### **Team Events**

The following team events will be swum after the individual events (swum as Women then Men, apart from the Mixed Medley):

- 4 x 25 m Freestyle Team - minimum aggregate age 165 years.
- 4 x 50 m Freestyle Team - minimum aggregate age 140 years.
- 4 x 50 m Freestyle Team - minimum aggregate age 72 years.
- Mixed 4 x 25 m Medley Team (2 Women & 2 Men) - minimum aggregate age 160 years.
- 4 x 50 m Medley Team - minimum aggregate age 72 years.

Each team in the Mixed Medley Team event must be made up of two women and two men whose aggregate ages are at least 160 years. The strokes will be swum in the usual order of Backstroke, Breaststroke, Butterfly and Freestyle but it does not matter which sex swims which stroke.

### **Conditions**

A copy of the conditions governing these competitions is included with this information pack and on our website at [www.hertsasa.org.uk](http://www.hertsasa.org.uk).

### **Eligibility**

It should be noted that these are "closed" competitions and are only open to swimmers who meet the eligibility conditions laid down by the Hertfordshire ASA. This means that competitors must be *bona fide* members of your club and **ASA Registered competitors in the name of the club** at the time their entry is submitted. Failure to comply with these requirements means that a swimmer is not eligible to enter.

### **Entry Fees and Forms**

The entry fee for each individual event is £4.00 and for each team event is £10.00 per team. Entry forms can be downloaded from the website at [www.hertsasa.org.uk](http://www.hertsasa.org.uk).

Spectator admission to the gala on the day will be £2.00 per adult and £1.00 per concession and children. There will be no charge for programmes.

### **Team Entries**

These should be made on the team entry form and should be entered on the HY-Tek Manager Lite program and should use the age groups suggested on the entry forms for the drop down menu in Hy-Tek.

### **Payment of Entry Fees**

Payment MUST be made via Electronic Funds Transfer. Details of how to do this are shown on a separate sheet headed, 'Paying Hertfordshire ASA Electronically'. This is part of this Information Pack. A single payment from each club should be made and no payments will be accepted from individual swimmers. All payments must be confirmed by email to the County Finance Officer, Grant Chivers.

### **Closing Date**

The closing date for the receipt of entries is **Friday, 1<sup>st</sup> June 2012**. However, please remember that this is the **latest** date on which entries can be accepted - earlier ones will be gratefully received! **Late or incorrect entries will not be accepted.**

### **Sending of entries**

Clubs should send their entries electronically using the Hy-Tek Team Manager Lite program to Gary Robb (email: [garyrobb60@btinternet.com](mailto:garyrobb60@btinternet.com).) A report will be sent to the club confirming who has entered and which event. A copy of the Hy-Tek Electronic Entry Instructions is part of this Information Pack. Only 1 entry file per club will be accepted so do please ensure that it is correct and complete before it is sent to Gary Robb.

### **Cardless Meet – No competitor cards**

After the closing date for entries, all entries will be processed and an acknowledgement sent to all clubs. An Acceptance report will be issued to all clubs showing accepted entries and any rejections. This report will list the accepted swimmers and the details of the event for which they have been entered and accepted. It is the responsibility of Clubs and swimmers to check the report to ensure that their details are correct and to report any errors or omissions **immediately** to Gary Robb.

### **Reporting in on the day**

On the day there will be NO requirement to sign-in. Withdrawals should be emailed to Gary Robb by Friday 22<sup>nd</sup> June. Withdrawals on the day can be given to Gary at the pool by 6.15pm at the latest. However, this will result in races with empty lanes and should be avoided if possible.

### **Event Results**

All events are decided on heat time and placing classification (known as Heat declared Winners, HDW) and no finals are swum. In every individual event all swimmers from all groups will be listed on the programme in graduated time order, slowest first, according to their submitted entry times. **If no entry time is submitted the entry will not be accepted.** Competitors will therefore swim against those with similar times, irrespective of their age groups. Subsequently, the winner of each Age Group will be determined from the times actually recorded.

**Following the Competitions, the results will be uploaded to the ASA's ranking site. The ASA system will automatically reject any swimmers whose details do not match exactly those on their registration card and so their times will not be included in the rankings.**

### **Medals and Certificates**

Following consultation with clubs, gold medals will be awarded to the winners of individual events in each age group. In addition, certificates will also be awarded to those placed first, second or third in each age category but will not be handed out automatically on the day. If you would like a certificate you may request one from the Medal Stewards and it will be sent to you after the gala.

I hope that all of this is clear, but if you have any queries whatsoever please do get in touch with me.

Yours faithfully

A handwritten signature in black ink, appearing to read 'D. Hughes', written in a cursive style.

Derek Hughes  
Herts ASA Swimming Committee

E - [hughesd@bre.co.uk](mailto:hughesd@bre.co.uk)

T - 01442 242736 (evenings only, before 9pm please)